



SARDAR SWARAN SINGH NATIONAL INSTITUTE OF RENEWABLE ENERGY

(An Autonomous Institute of New and Renewable Energy, Govt of India)
12. K.M Stone, Jalandhar Kapurthala Road, Wadala Kalan, Kapurthala-144601 (Punjab)

Date:

VEHICLE REQUISITION FORM

Officer/Staff Name

Designation

Date & Time for Visit.....

From to

Purpose of Visit

.....

Place/person to visit/meet

.....

Meter Reading (from) toTotal distance (km)

Signature

Recommendation of the Reporting Officer

Approved/Not Approved

Director