



सरदार स्वर्ण सिंह राष्ट्रीय जैव ऊर्जा संस्थान

(नवीन और नवीकरणीय ऊर्जा मंत्रालय भारत सरकार का एक स्वायत्त संस्थान)

Sardar Swaran Singh National Institute of Bio-Energy

(An Autonomous Institution of Ministry of New and Renewable Energy, Govt. of India)

(Formerly, Sardar Swaran Singh National Institute of Renewable Energy)

Wadala Kalan, Jalandhar-Kapurthala Road,
Kapurthala, (Punjab)-144 601

Terms and Conditions for Auction of Scrap and unserviceable items disposal at Sardar Swaran Singh National Institute of Bio-Energy, 12 Km. Stone, Jalandhar-Kapurthala Highway, Wadala Kalan, Near Puspha Gujral Science City, Kapurthala. An auction will be done on 30/10/2023 at 03:00 pm

1. Eligibility Criteria:

- Bidder must be registered as a Recycler / Reprocessor / Dismantler / Collection / Storage of e-Waste with Central Pollution Control Board under Sub-section(1) of section 3 of the Water (Prevention and Control of Pollution) Act, 1974 (6 of 1974), Ministry of Environment and Forest, Government of India or with the State Pollution Control Board or State Governments dealing with E-waste, etc.
- Bidder must not be blacklisted by any Department of the Government of India or of any State / or by any PSU / Autonomous Organisation of Government. An undertaking regarding non-blacklisting of the bidder by any Government Organisation must be furnished by the bidder (**Annexure-A**).
- Bidder should be registered with GST/Service Tax / VAT with Departments of Government of India/State Governments.

2. Inspection of Items:

The inspection of material can be done carefully by the prospective bidders or by their representatives (A copy of such authority should be enclosed along with the bid) at Sardar Swaran Singh National Institute of Bio-Energy, 12 Km. Stone, Jalandhar-Kapurthala Highway, Wadala Kalan, Near Puspha Gujral Science City, Kapurthala for which point of contact is Sh. Ram Anuj Singh - +911822507405. No further clarification shall be entertained after the inspection.

3. Earnest Money Deposit (EMD) / Bid Security:

EMD will be submitted @2% of Base Amount in the form of DD in favour of "Sardar Swaran Singh National Institute of Bioenergy" payable at Kapurthala till 30/10/2023 at 11:00 am.

Minimum Reserved Price:

The condemned items/articles will be sold to the highest bidder from base amount i.e. Rs. 2,73,170/- (Rupees Two Lakh Seventy-Three Thousand One Hundred Seventy only). The bidder shall provide complete details in the format enclosed along with this document.

4. Payment:



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- a) The successful bidder will have to pay the entire quoted/offered amount within two working days either in cash or in the form of Bank Draft / Pay Order drawn in favour of "Sardar Swaran Singh National Institute of Bio-Energy" payable at Kapurthala, failing which the bid may be cancelled.
 - b) Any taxes is leviable shall be paid by the successful bidder.
- 5. Lifting of e-waste / other items:**
- a) Bidder shall file annual returns in Form 3 regarding the Waste Battery collected and recycled or refurbished towards fulfilling obligations under Extended Producer Responsibility with the Central Pollution Control Board and concerned State Pollution Control Board in Form 3 by 30th June of the next financial year. The details of the registered recyclers from whom the Extended Producer Responsibility certificates have been procured shall also be submitted with Institute.
 - b) The successful bidder shall be required to lift all e-waste – old / obsolete / unserviceable items and not selectively from the designated place to their premises on "AS IS WHERE IS BASIS", "WHATEVER THERE IS" and "NO COMPLAINT" basis will be deemed to have been on the clean understanding that they have satisfied themselves full in regard to the conditions, quality and quantity of the articles/items proposed to be auctioned within two working days after depositing full amount.
 - c) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, this Institute shall not take responsibility for safe custody of articles.
 - d) No damage shall be caused to the existing property of this Institute or any other Institute's premises while removing the materials from the site. Any loss/ damage to the property of this Institute or any other Institutes premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder and they will be indemnified.
 - e) Goods/ materials will be removed under the supervision of designated Officer(s) / Committee members of this Institute. Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances. Delay, beyond the stipulated time, may entail cancellation of the award/order.
 - f) All the charges i.e. loading, unloading and transportation incurred in course of lifting of items from the designated place shall be borne by the successful bidder.
- 6. Submission of Undertaking for Disposal of e-Waste:**



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The successful bidder shall submit an undertaking (**Annexure-B**) that e-waste items out of old/ obsolete / unserviceable items, etc. will be stored / process / disposed off as per **Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.**

7. Other Terms and Conditions:

- a) Bid should be signed by bidder(s) himself/themselves or a person duly authorized in his behalf.
- b) The successful bidder will not be entitled to resell any of the articles/items while they are still lying within the premises of this institute and no delivery would be affected by this Institute to any person or person(s) other than the bidder whose name/names are mentioned in the Order.
- c) The bidder shall provide complete details in the format enclosed along with this document.
- d) In the event of failure of the successful bidder to lift the items in the stipulated time frame, legal action may also be initiated. Further, the bidder will be blacklisted for further business with this Institute and the Contract will be awarded to next Highest Bidder to lift the item(s) at H1 rate(s).
- e) The bidder should also provide the self-attested copy of the valid registration certificate issued by the Central Pollution Control Board or the State Pollution Control Committee along with the tender document failing which the tender will be rejected. The successful bidder shall produce the original certificate before lifting of the items from said location.
- f) No bidder will be allowed to withdraw the bid after completion of bidding process.
- g) The bidder who has quoted maximum price, subject to the condition that it should be more than the reserve/base price fixed by the committee, shall be considered as successful bidder.
- h) Institute employees and their families are not eligible to participate in the auction bid.
- i) The auction shall be subject to the Indian Laws and jurisdiction of the Courts located in Kapurthala.
- j) If a firm violates any of these terms & conditions, the same shall be blacklisted and other legal action may be initiated.
- k) The committee reserves the right to postpone the date or accept or reject any or all the bids without assigning or communicating any reason thereof and to take any decision relating to the bid including the cancellation of the same.



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DETAILS OF THE BIDDER/PARTICIPANT IN THE AUCTION OF E-WASTE, CONDEMNED ARTICLES / ITEMS AT SARDAR SWARAN SINGH NATIONAL INSTITUTE OF BIO-ENERGY, KAPURTHALA-144603

Sl.	Particulars	Details
1.	Name of the Firm/ Agency/ Company	
2.	Address of the Firm/ Agency/ Company (enclose copy of address proof)	
3.	Contact Telephone No./ Mobile No. and E-mail ID	
4.	Name of Proprietor/ Partners / Directors of the Firm / Agency	
5.	Sales Tax Registration/ IST No. / CST No. / Sales Tax No. (if any)	
6.	PAN/TAN/GIR No.	
7.	GST / VAT Registration No.	
8.	Registration Certificate no. issued by Centre/ State Pollution Control Board	
9.	Any other information if any	

I/We, the undersigned, agree and abide by the terms and conditions for the auction of condemned articles/items from Sardar Swaran Singh National Institute of Bio-Energy, Kapurthala-144603 with the allotted time frame.

Signature of Bidder with Seal



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ANNEXURE-A

Auction for Disposal of e-Waste – old/ obsolete items

Undertaking

I/We do hereby solemnly affirm and declare that my / our firm / company/ business entity is not blacklisted by any Government Department / Autonomous Organisation etc. or prosecuted by any court of law.

Dated:

Signature of Authorised Signatory with stamp

(Name of the Person)



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ANNEXURE-B

Auction for Disposal of e-Waste- Old / Obsolete items

Undertaking

I/We do hereby solemnly affirm and declare that e-Waste items out of old / obsolete / unserviceable items, etc. will be stored / prcess / disposed off as per **Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.**

Dated:

Signature of Authorised Signatory with stamp

(Name of the Person)